

Bunch Transport Inc.

255 Farmington Road
Summerville, SC 29483
PO Box 63425
N Charleston, SC 29419
(843) 851-4300 FAX (843) 851-4315



“Building Relationships...”

Welcome to Bunch Transport! This is the start to a successful career!

Dear Future Employee,

Let me be the first to tell you thanks for your interest in Bunch Transport. Since my father started Bunch over 20 years ago, we have built a reputation on integrity, hard work, and great service. We are looking for employees to carry on that tradition!

As you are completing the application, please do not leave any questions blank—enter N/A if appropriate. Please verify that the information is correct and legible, remember, this is your career!

I'm excited that you are considering Bunch, you are making the right decision!

Best Regards,



Rich E. Bundschuh II (R2)

Vital Information:
<ul style="list-style-type: none">• Legible, full name• Date of birth• Social Security number• Phone numbers to prior employers• CDL number(s) and state(s)—prior 3 years• Phone number where we can reach you

Minimum Qualifications
23 Years of age
24 months Class A experience, verifiable
Acceptable MVR
HAZMAT endorsement

Bunch Transport Inc.

255 Farmington Road
Summerville, SC 29483
PO Box 63425
N Charleston, SC 29419
(843) 851-4300 FAX (843) 851-4315



"Building Relationships..."

Application for Employment

Name: _____ Phone: (____) _____
 First Middle Last

Current Address: _____
 Street City State Zip

*If at the above residence less than three years, list below all residences for the past three years. Attach a separate sheet, if necessary.

_____ Street City State Zip

_____ Street City State Zip

Position Applying for: _____ Temporary _____ Part Time _____ Full Time _____

Who referred you? _____ Rate of Pay expected? _____

Have you worked for this company before? _____ Dates: From _____ To _____

Where? _____ Rate of Pay: _____ Position: _____

Reason for Leaving: _____

Name(s) of any relatives employed by this company: _____

Are you currently employed? _____ If not, how long since leaving last employment? _____

EDUCATION

Circle highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12 College: 1 2 3 4

Last school attended: _____

Name Address

GENERAL

Have you ever been bonded? _____ Name of bonding company: _____
(Answer only if a job requirement)

Have you ever been convicted of a felony? _____

If yes, please explain fully on a separate sheet of paper. Conviction of a crime is not an automatic bar to employment; all circumstances will be considered.

Have you ever worked for this company under another name? _____ What name? _____

Bunch Transport Inc.

255 Farmington Road
Summerville, SC 29483
PO Box 63425
N Charleston, SC 29419
(843) 851-4300 FAX (843) 851-4315



“Building Relationships...”

Driver Experience and Qualifications

Answer the questions in this section only if applying for a driver position.

Part 391.21(b)(2)—The US DOT requires that driver applicants state their date of birth.

Date of Birth ____/____/____
 month day year

Social Security No: _____ - _____ - _____

Licenses (licenses held in the past 3 years must be listed)

State	Number	Type	Expiration Date

Have you ever been denied a license, permit or privilege to operate a motor vehicle? Yes ___ No ___
Has any license, permit or privilege ever been suspended or revoked? Yes ___ No ___
Have you ever been disqualified for violations of the Federal Motor Carrier Safety Regulations? Yes ___ No ___
If you answered “yes” to A, B or C, attach a statement giving details.

Driving Experience

Class of Equipment	Type of Equipment (Van, Tank, Flat, etc.)	From	To	Approximate Total Miles
Straight Truck				
Tractor/Semi Trailer				
Twin Trailers				
Other				

List states operated in during the last five years: _____

List special courses or training that will help you as a driver: _____

List safe driving awards held and who awards were presented by: _____

Accident Review for past 3 years

Dates	Nature of Accident Head-On, Rear-End, Upset, etc.	Fatalities	Injuries
Last Accident			
Next Previous			
Next Previous			

Traffic Convictions and Forfeitures for the past 3 years other than parking violations

Location	Date	Charge	Penalty

Bunch Transport Inc.

255 Farmington Road
Summerville, SC 29483
PO Box 63425
N Charleston, SC 29419
(843) 851-4300 FAX (843) 851-4315



“Building Relationships...”

Employment Record

The U.S. Department of Transportation requires that driver applicants show all employment for the past three years. They must also show commercial driver employment for the last seven years immediately preceding this three year period. Part 391.21(b)(10)(11) Start with last or current position, including military experience, and work back (Attach a separate sheet of paper, if necessary).

Current Employer: _____ Supervisor's Name: _____
Address: _____ Phone: (____) _____
Position Held: _____ From: _____ To: _____ Salary: _____
Reason for Leaving: _____

Prior Employer: _____ Supervisor's Name: _____
Address: _____ Phone: (____) _____
Position Held: _____ From: _____ To: _____ Salary: _____
Reason for Leaving: _____

Prior Employer: _____ Supervisor's Name: _____
Address: _____ Phone: (____) _____
Position Held: _____ From: _____ To: _____ Salary: _____
Reason for Leaving: _____

Prior Employer: _____ Supervisor's Name: _____
Address: _____ Phone: (____) _____
Position Held: _____ From: _____ To: _____ Salary: _____
Reason for Leaving: _____

Prior Employer: _____ Supervisor's Name: _____
Address: _____ Phone: (____) _____
Position Held: _____ From: _____ To: _____ Salary: _____
Reason for Leaving: _____

Bunch Transport Inc.

255 Farmington Road
 Summerville, SC 29483
 PO Box 63425
 N Charleston, SC 29419
 (843) 851-4300 FAX (843) 851-4315



“Building Relationships...”

Maintenance Experience and Qualifications

List courses and training in maintenance work _____

Job Functions

Indicate training and experience in the following:	Formal Training (Check)	Years of Experience	Area:	Formal Training (Check)	Years of Experience
Drive Line Components			Body Work		
Diesel Engine Tune-up and Rebuild			Frame and Wheel Alignment		
Tire Service			Brakes		
Trailer Repair			Cooling System		
Air Conditioning			Inspections		
General Car Repair					

Shop Equipment

Indicate training and experience in the following:	Formal Training (Check)	Years of Experience	Area:	Formal Training (Check)	Years of Experience
Electrical Diagnostic Equipment			Tire Servicing Machine		
Sheet Metal Equipment			Wheel & Tire Balancing Machine		
Frame & Axle Straightening Equipment			Tire Recapping Mold		
Engine Rebuilding			Engine Dynamometer		
Diesel Injection Equipment			Chassis Dynamometer		
Electric Welder			Magnetic Crack Detector		
Oxyacetylene Welder			Engine Analyzer		
Paint Spray Gun			Noise Measuring Equipment		
Air Conditioning			Smoke Measuring Equipment		
Inspections			General Car Repair		

Clerical Experience & Qualifications

List courses and training in office work: _____

Indicate training and experience in the following:	Formal Training (Check)	Years of Experience	Area:	Formal Training (Check)	Years of Experience
Typing (wpm)			Dictating machine		
Shorthand (wpm)			Bookkeeping Machine		
Billing			Switchboard Equipment		
Filing			Adding Machine		
Computers (indicate Software)			Accounting		
Claims			OS&D		
Photocopier			Dispatcher		

Bunch Transport Inc.

255 Farmington Road
Summerville, SC 29483
PO Box 63425
N Charleston, SC 29419
(843) 851-4300 FAX (843) 851-4315



"Building Relationships..."

Signature of Interviewing Officer: _____ **Date:** _____

DAC
Services

RELEASE FORM

Mail to:
DAC services
4110 S. 100th East Ave.
Tulsa, OK 74146-3639
ATTN: Criminal Record Dept.

Fax to: 800-887-8994
ATTN: Criminal Record Department

I hereby authorize Bunch Transport and its agent, DAC Services, to receive any criminal history record information pertaining to me, which may be in the files of any state or local criminal justice agency.

Full Name Printed _____

Address _____

Sex _____ Race _____ DOB _____ SSN _____

Signature _____

Date _____

Bunch Transport Inc.

255 Farmington Road
Summerville, SC 29483
PO Box 63425
N Charleston, SC 29419
(843) 851-4300 FAX (843) 851-4315



"Building Relationships..."

**To: Julie Scott
DAC Services
800 322-5298**

**From: Bunch Transport Inc.
843 851-4317**

**Use Fax # 800-257-4093 (Manual Service)
Use Fax # 800-257-8069 (If Database Retrieval)**

**DAC Customer #: 23880
DAC Sub-account:**

Reference (35 character maximum) _____

CONSUMER REPORT DISCLOSURE AND DRUG RELEASE

In connection with my application for employment (including contract for services) with Bunch Transport Inc., I understand that consumer reports, which may contain public record information, may be requested from DAC Services (DAC), Tulsa, Oklahoma. These reports may include the following types of information, names and dates of previous employers, reason for termination of employment, work experience, accidents, etc. I further understand that such reports may contain public record information concerning my driving record, workers compensation history, credit, bankruptcy proceedings, criminal records, etc. from federal, state and other agencies which maintain such records, as well as information from DAC concerning previous driving record requests made by other from such state agencies, and state provided driving records. **I AUTHORIZE, WITHOUT RESERVATION, ANY PARTY OR AGENCY CONTACTED BY DAC TO FURNISH THE ABOVE MENTIONED INFORMATION.**

I have the right to make a request to DAC, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including the sources of information, and the recipients of any reports on me, which DAC has previously furnished within the two-year period preceding my request. I hereby consent to your obtaining the above information from DAC, and I agree that such information, which DAC has or obtains, and my employment history with you if I am hired, will be supplied by DAC to other companies, which subscribe to DAC Services.

In conformity with sections 382.413 and 382.405 of Title 49 of the Code of Federal Regulations, I hereby authorize the carriers (company/school) listed below to furnish to DAC on behalf of the company listed above (Company) the following information concerning drug and alcohol tests, including pre-employment tests, the carriers (company/school) conducted during the past two years (I) the dates on which I tested positive for drugs, and the drugs involved; (II) the dates on which I tested 0.02 or greater for alcohol and the test result levels, (III) the dates on which I refused to be tested for drugs and/or alcohol.

I fully understand that the information I authorize DAC to receive involves tests which were required by the Department of Transportation (DOT), and may also include information concerning tests that the DOT did not require but that the carriers (company/school) listed below may have voluntarily conducted under their own authority unless I instruct the carriers (company/school) in writing not to release information concerning non-DOT tests to DAC. If any carrier (company/school) listed below furnishes DAC with information concerning items (I), (II), or (III) above, I also authorize that carrier (company/school) to release and furnish (IV) the dates of my negative drug and/or alcohol tests and/or tests with results below 0.02 during the two-year period, and (V) the name and phone number of any substance abuse professional who evaluated me during the past two years.

Company (CDL Driver Positions Only)	City	State	Phone Number
_____	_____	_____	() - _____
_____	_____	_____	() - _____
_____	_____	_____	() - _____
_____	_____	_____	() - _____
_____	_____	_____	() - _____

(Attach additional form if needed, additional forms require driver's signature)

By signing below, I certify that I have read and fully understand this release, that prior to signing I was given an opportunity to ask questions and to have those questions answered to my satisfaction, and that I executed this release voluntarily and with the knowledge that the information being released could affect my being hired. I further certify that all of the information that I have furnished on this form is true and complete, and that I have listed every company for which I worked as a driver during the past two years, and every company for which I took a pre-employment drug and/or alcohol test during the past two years.

Print name: _____

Signed: _____

Social Security No: _____

Date: _____

Bunch Transport Inc.

255 Farmington Road
Summerville, SC 29483
PO Box 63425
N Charleston, SC 29419
(843) 851-4300 FAX (843) 851-4315



"Building Relationships..."

391.23 – Investigations and Inquiry Waiver

WAIVER

To: Former Employers

I hereby agree and authorize my former employers to release all information concerning my employment, including oral assessments of my job performance, ability and fitness to Bunch Transport Inc. (or their authorized agents) in connection with my application for employment with Bunch Transport Inc.

I hereby release former employers from any and all liability of any type as a result of providing information to Bunch Transport Inc. (or their authorized agents).

DISCLOSURE AND RELEASE

In connection with my application for employment (including contract for services) with you, I understand that consumer reports, which may contain public information, may be requested from DAC Services in Tulsa, OK. These reports may include the following types of information: names and dates of previous employers, reason for termination of employment, work experience, accidents, etc. I further understand that such reports may contain public record information concerning my driving record, workers' compensation claims, credit, bankruptcy proceedings, criminal records, etc. from federal, state and other agencies which maintain such records as well as information from DAC concerning previous driving records request made by others from such state agencies and state provided driving records.

I AUTHORIZE, WITHOUT RESERVATION, ANY PARTY OR AGENCY CONTACTED BY DAC TO FURNISH THE ABOVE MENTIONED INFORMATION.

I have the right to make a request to DAC, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including the sources of information and the recipients of any reports on me, which DAC has previously furnished within the two-year period preceding my request. I hereby consent to your obtaining the above information from DAC, and I agree that such information, which DAC has or obtains, and my employment history with you if I am hired, will be supplied by DAC to other companies, which subscribe to DAC.

I hereby authorize procurement of consumer report(s). If hired (or contracted), this authorization for you to procure consumer reports at any time during my employment (or contract) period.

First Name Middle Initial Last Name

_____/_____/_____
Date

Date of Birth

_____/_____/_____
Social Security Number

CDL Class A License Number

State of License

Signature of Applicant

Signature of Witness

Bunch Transport Inc.

255 Farmington Road
Summerville, SC 29483
PO Box 63425
N Charleston, SC 29419
(843) 851-4300 FAX (843) 851-4315



"Building Relationships..."

FAX NUMBER 1-843-851-4315

TO: _____

DATE: _____

Personnel Manager:

The person named below has applied to this company for employment. Your firm is listed by the applicant as a previous employer Will you kindly reply to this inquiry?

Name of Applicant: _____

Social Security Number: _____ Job Applied For: Driver

1. List dates of employment: From _____ To: _____
2. Number of Accidents: _____ Number of Preventable: _____ Any severe? _____
3. Please indicate type of equipment operated: Tractor _____ Trailer _____
4. To your knowledge, was this persons license ever suspended while in your employ? _____
5. Any on the job injuries in your employ? _____ Any recurring? _____ Back Injuries _____
6. Would you re-employ? _____
7. REMARKS: _____

COMPLETED BY: _____ TITLE _____

TO: _____

DATE: _____

Name of Applicant: _____

Social Security Number: _____ Job Applied For: Driver

Pursuant to the requirements of 49 CFR and 49 CFR 382.413, please provide the Alcohol and Controlled Substance test results for the driver applicant named above. If the driver was not subject to part 382 testing requirements while employed, please check here _____.

Under part 382 testing requirements;

- | | | |
|---|-----------|----------|
| 1. Has this person tested positive for a controlled substance in the past 3 years? | YES _____ | NO _____ |
| 2. Has this person had an Alcohol test with a BAC of 0.04 or more in the last 3 years? | YES _____ | NO _____ |
| 3. Has this person ever refused a required test for drugs or alcohol in the last 3 years? | YES _____ | NO _____ |

Please include information from previous employers.

If yes to any of the above questions, please give the SAP's name and phone no. for further reference.

Applicant Signature: _____ Witness: _____

COMPLETED BY: _____ TITLE _____